

Village of Cottage Grove

Complaint/Comment Form

This complaint form must be filled out completely and submitted to Village Hall at 221 E. Cottage Grove, Rd, Cottage Grove, WI 53527. *If the complaint is Police Department related, please disregard this form and contact the Police at 608.839.4652 or by e-mailing Chief Hughes at chughes@cottagegrovepolice.org*

Process: Village staff will review the complaint and make an initial determination. Complaints may be forwarded to the appropriate Village Committee or Commission by a Department Head. The decision made at the Committee level shall be deemed final unless the Committee decides to forward the complaint to the Village Board.

Date:

Name:

Address:

Phone number or e-mail:

Description of Complaint (please provide photos or a diagram if applicable):

Please describe why you believe the above complaint is a matter that the Village is obligated to address:

Please describe your desired outcome to this complaint:

OFFICE USE

Department Head opinion:

Referral to Committee: Y/N

-If yes, what is the date, time and location of the meeting:

Committee Decision: